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Director and Health Officer

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March 14, 2011

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
EXECUTE AN AMENDMENT TO COUNTY CONTRACT NUMBER H-
702550 WITH PUBLIC HEALTH FOUNDATION ENTERPRISES, INC.,
FOR PUBLIC HEALTH PREPAREDNESS AND RESPONSE**

This is to notify you that I am exercising delegated authority approved by your Board on February 9, 2010, to execute future amendments to County Contract Number H-702550 with Public Health Foundation Enterprises, Inc. (PHFE) that permit the increase and/or decrease of funding by an amount that does not exceed 30 percent of the maximum obligation for the term of August 10, 2010 through August 9, 2011, 100 percent funded by the Centers for Disease Control and Prevention (CDC), subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

Under this delegated authority, I will execute Amendment Number 15 to County Contract Number H-702550 with PHFE to increase the annual maximum obligation by \$619,231 from \$2,399,156 to \$3,018,387, 100% funded by CDC Notice of Award Number 5U90TP917012-10 Revised, Amendment 6, which supports the Department of Public Health (DPH) to prepare for and respond to public health emergencies and acts of bioterrorism. Amendment 15 will support the following:

CDC Base Grant Activities: \$526,010

These funds will support qualified temporary staff that perform specialized and vital work needed to prepare for and respond to public health emergencies in the following areas: Community and school liaison activities, Health Alert Network messaging, Public Health Laboratory, development and updating of response plans, continued development of automated early event surveillance systems, and redesign of the DPH website to provide better user access.

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CDC Base Grant Information Technology Activities: \$93,221

These funds will support software production and testing for the Countermeasure Response and Administration system Facility Profile and the Strategic National Stockpile Inventory Management System, which are part of the DPH mass prophylaxis response. In addition, the funds will provide for the continued support to develop the Public Health Directory and a case management system for the DPH Community Health Services Division.

County Counsel has reviewed and approved Amendment Number 15 as to form. County Counsel and the CEO have reviewed and approved this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:im
Assignment#1764

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors